

**Hillsborough County  
Public Transportation Commission**

Certificate Holder Pre-Inspection Certification

Vehicle Model \_\_\_\_\_ Vehicle Make \_\_\_\_\_ Date of Manufacture \_\_\_\_\_

VIN # \_\_\_\_\_ Permit # (if applicable) \_\_\_\_\_

Inspection Item

**Exterior:**

- \_\_\_\_\_ Cleanliness – free of dirt
- \_\_\_\_\_ Paint not faded, chipped, peeling and matches total vehicle
- \_\_\_\_\_ Body not dented, cracked, missing components
- \_\_\_\_\_ All proper markings in place per approved color scheme
- \_\_\_\_\_ Doors and windows operate properly
- \_\_\_\_\_ Tires meet standards, 4 wheel-covers in place, rims painted when required

**Trunk:**

- \_\_\_\_\_ Clean with carpeting
- \_\_\_\_\_ No oil, fuel cans or other hazardous materials
- \_\_\_\_\_ Spare tire secured

**Interior:**

- \_\_\_\_\_ Clean – no dirt or trash
- \_\_\_\_\_ Upholstery free of tears and seats properly secured
- \_\_\_\_\_ Floor clean and free of significant stains, wear and tear
- \_\_\_\_\_ Headliner clean and secured in place
- \_\_\_\_\_ Windows and windshields free of cracks
- \_\_\_\_\_ Operating two-way radio and taximeter, properly sealed and inspected
- \_\_\_\_\_ Interior markings and notices posted as required
- \_\_\_\_\_ Seat belts in place and operable
- \_\_\_\_\_ All lights, horn and windshield wipers operable
- \_\_\_\_\_ Speedometer operable and correct

I, \_\_\_\_\_, certify that I have

**Certificate Holder Representative Printed Name**

inspected the vehicle identified on this form and using the above listed items as my criteria, certify this vehicle as ready for PTC inspection.

\_\_\_\_\_  
Signature of Certificate Holder Representative

\_\_\_\_\_  
Date

Commission Use Only

Certificate Holder _____
Date Received at HCPTC _____
Inspector _____