



**Hillsborough County Charter Review Board
Meeting Agenda**

Tuesday, February 22, 2005, 6:00 p.m.

1. **Welcome and Opening Remarks**
Jim Norman, Chairman, Board of County Commissioners
2. **Oath of Office Administration**
Renée Francis Lee, County Attorney
3. **Election of Chair and Vice-Chair**
Sue Parish, Deputy Clerk of the Circuit Court
4. **Discussion of Clerk's Office taking minutes of Meetings**
Sue Parish, Deputy Clerk of the Circuit Court
5. **Overview of Logistical Support Provided by the County Administration**
Pat Bean, County Administrator
6. **Introduction and Overview of Legal Counsel Support**
Renée Francis Lee, County Attorney
7. **History of the Charter Review Board & Discussion of the Sunshine Law**
Kenneth A. Tinkler, Assistant County Attorney
8. **Review of the Rules of Order**
9. **Discussion of budget and staffing needs**
10. **Establish meeting schedule**
11. **Adjourn**