



REQUEST for PROPOSALS, QUALIFICATIONS and/or BID

The Affordable Housing Department Is Seeking Responses to the Following:

Request for Proposals (RFP):

1. **Consolidated Plan Document Consultant Services:** Hillsborough County's Affordable Housing Department (AHD) is seeking the services of a Consultant to assist with the development of the Five Year Consolidated Plan Document (CPD) for the Fiscal Years (FY) 2011/12 – 2015/16 and the One Year Action Plan for FY 2011/12. The CPD is required by the U.S. Department of Housing and Urban Development as a condition of the County's annual funding entitlement from the Community Development Block Grant, Emergency Shelter Grant and the HOME Investment Partnership Program.

Contact for this RFP: Karen Collins, collinsk@hillsboroughcounty.org, 813/247-6605.

Deadline to submit a Consolidated Plan Document Consulting Services RFP is Monday June 28, 2010, by 4:00 p.m.

2. **In-fill Housing Development:** The AHD is also accepting proposal from eligible non-profits for the In-fill Housing Program. Through this program, AHD shall transfer certain County owned vacant lots to eligible applicants via a loan, for the development of housing. The housing developed on these parcels will either be made available for sale to the general public or for occupation by "Special Needs" populations under the ownership of the non-profit organization. A public hearing will be held on June 16, 2010 by the Hillsborough County Board of County Commissioners to review the list of in-fill lots.

Contact for this RFP: Joe Ann Lowden, lowdenj@hillsboroughcounty.org, 813/246-3151.

Applications will be available beginning June 17, 2010 and the deadline to submit an In-fill Housing Development RFP is Monday July 12, 2010, by 4:00 p.m.

Request for Qualifications (RFQ):

3. **Community Housing Development Organizations (CHDO) Certifications, HOME Investment Partnership Program:** The AHD announces the request for qualifications for organizations desiring to become designated Community Housing Development Organizations (CHDO) for unincorporated Hillsborough County, the City of Plant City and the City of Temple Terrace. Organizations that are approved as CHDO's will be eligible to apply for funding as it becomes available from the federal HOME Investment Partnership Program.

The Affordable Housing Department is accepting applications from not-for-profit organizations to provide: safe and decent housing and suitable living environment for low and moderate income persons by being owners, developers or sponsors of affordable housing units.

Organizations applying for such designation must be not-for-profit, incorporated by the State of Florida, and have a tax exempt ruling from the Internal Revenue Service (IRS). Such organizations must demonstrate at least one year of experience and capacity serving the community and have affordable housing as a primary objective. The governing board must also be comprised in accordance with HOME Investment Partnership Program rules and regulations.

Contact for this RFQ: Maureen Calderaro, calderarom@HillsboroughCounty.org 813/274-6657.

Deadline to submit a CHDO Certification RFQ is Wednesday June 30, 2010, by 4:00 p.m.

Request for Bids (Bids):

4. **Historic Glover School Renovations:** The AHD and Bealsville, Inc are accepting sealed bids from contractors experienced in Historic Preservation Renovation that are interested in providing construction services for the following project: The Historic Glover School. Funding for the project will be from Community Development Block Grant (CDBG) program and is subject to all federal regulations and requirements. For a detail project description, go to the web site link provided below. To purchase the bid documents contact one of the persons below.

The Bid Documents will be available on June 8, 2010 after 2:00 p.m. at the AHD office address provided below. A mandatory Pre-Bid Conference will be held on June 22, 2010 at 10:00 a.m. at the Glover School, 5104 Horton Road, Plant City, Florida

The Deadline for submitting a Sealed Bid is July 15, 2010 at 1:00 p.m.

Contact for this Bid: Connie Boone, boonec@hillsboroughcounty.org 813/274-6668 or Willette Hollinger, hollingerw@hillsboroughcounty.org 813/274-6628.

Submit all responses to the Affordable Housing Department at the address listed below. Applications must be date stamped by the official time clock located in its lobby or recorded as delivered by Fed Ex, UPS or similar courier agency.

The RFP, RFQ and Bid packages provide the outline of submission requirements and descriptions of the proposal contents. All items included in the RFP, RFQ or Bid checklists must be included within the submission and submissions must be complete and submitted prior to the deadline in order to be considered for review. Complete proposals will be scored and ranked under established scoring criteria included within the RFP or RFQ package.

The RFP and RFQ application packages and detail information regarding the Bid are available at the AHD's website under the RFQ/RFP's 2010 section:

<http://www.hillsboroughcounty.org/affordablehousingoffice/rfq.cfm>

The Hillsborough County Affordable Housing Department
1208 Tech Blvd., Suite 300
Tampa FL 33619

Or contact the appropriate staff person listed above.

Para información en español, llamar al 246-3150.